

Convene WorkPlace provides first-class hospitality by creating a premium and safe flexible office space. Our core offerings allow your team to have a productive and collaborative WorkPlace experience.

	WHAT'S INCLUDED	ENHANCEMENTS
WorkSuite Design & Furniture	<ul style="list-style-type: none"> <li>• Preliminary design consultation with our WorkPlace Design Team</li> <li>• Natural light with exterior facing windows</li> <li>• Desks, ergonomic desk chairs, personal filing cabinets, shelving, filing cabinets, shared trash cans, and coat racks</li> </ul>	<ul style="list-style-type: none"> <li>• Alternative layouts</li> <li>• Additional in-suite furniture, art, and plants</li> <li>• In-suite branding (wall paint colors, art, etc.)</li> <li>• Options to lease furniture</li> </ul>
Shared Areas	<ul style="list-style-type: none"> <li>• Access to generous open work areas</li> <li>• Phone booths + phone rooms, first come first serve</li> <li>• Unlimited, complimentary 4-6 person Huddle rooms, reservable</li> <li>• 8-14 person Conference rooms, reservable (\$75/hour)</li> <li>• Pantry with microwaves, fridges, dishwashers, serveware, and cutlery</li> </ul>	<ul style="list-style-type: none"> <li>• Access to Convene's Meeting &amp; Event Space to accommodate up to 300 people, preferred pricing for WorkPlace members based on volume and booking windows</li> </ul>
Member Services	<ul style="list-style-type: none"> <li>• Dedicated Customer Success Manager who will manage onboarding of members, coordination of move in, and ongoing support</li> <li>• On-site support team</li> <li>• Member and guest access management</li> <li>• Eden Health Membership</li> </ul>	
Food & Beverage	<ul style="list-style-type: none"> <li>• Nourish—complimentary, unlimited selection of packaged snacks, drinks on tap, coffee, tea, latte machines</li> <li>• Monthly community meals and happy hour</li> </ul>	<ul style="list-style-type: none"> <li>• On-demand individual and team catering</li> </ul>
Technology	<ul style="list-style-type: none"> <li>• Seamless WiFi coverage offering speeds up to 300 mbps</li> <li>• Unlimited shared printing</li> <li>• Conference phones and flat screen displays in all shared meeting rooms</li> </ul>	<ul style="list-style-type: none"> <li>• Private networks managed by Convene with ubiquitous access across the property</li> <li>• Rack space for customer-owned equipment along with dedicated Internet access options</li> <li>• In-suite cabling, printing, AV, and telephone solutions</li> </ul>
Operations	<ul style="list-style-type: none"> <li>• Nightly cleaning services in WorkSuite</li> <li>• Regular daily cleaning and weekly deep cleaning of all shared spaces</li> <li>• Shared office supplies</li> <li>• Mail and package handling</li> <li>• All utility expenses and taxes</li> <li>• Property and suite repairs and maintenance</li> <li>• Facility and maintenance issue management</li> <li>• Generous hospitality staffing</li> </ul>	<ul style="list-style-type: none"> <li>• Additional deep cleaning in suites</li> </ul>

Through our partnership with the industry’s leading landlords, amenity providers, and our own unique offerings, Convene WorkPlace members are able to experience world-class building amenities in addition to Convene’s core inclusions.

NYC	101 Greenwich Street	<ul style="list-style-type: none"> <li>• Game room</li> <li>• Complimentary Bike Storage</li> </ul>	<ul style="list-style-type: none"> <li>• Largest meeting room holds up to 110 attendees</li> </ul>
	One Liberty Plaza	<ul style="list-style-type: none"> <li>• Regular yoga classes</li> <li>• Convene Cafe at retail level</li> </ul>	<ul style="list-style-type: none"> <li>• Largest meeting room holds up to 300 attendees</li> <li>• Complimentary Bike Storage</li> </ul>
	530 Fifth Avenue	<ul style="list-style-type: none"> <li>• Onsite Fitness studio</li> <li>• Peloton bikes</li> <li>• Premium locker rooms with steam rooms</li> <li>• Outdoor terrace space</li> <li>• Eden Health On-site Center</li> </ul>	<ul style="list-style-type: none"> <li>• Nap rooms</li> <li>• Convene Café</li> <li>• Largest meeting room holds up to 72 attendees</li> <li>• Complimentary Bike Storage</li> </ul>
DC	600 14th Street	<ul style="list-style-type: none"> <li>• Full on-site gym</li> <li>• Locker rooms with showers</li> <li>• Outdoor rooftop space</li> </ul>	<ul style="list-style-type: none"> <li>• Bike storage</li> <li>• On-site parking (monthly fee)</li> <li>• Largest meeting room holds up to 259 attendees</li> </ul>
PHL	CityView	<ul style="list-style-type: none"> <li>• Nearby parking lots (monthly fee)</li> <li>• In-building retail café</li> </ul>	<ul style="list-style-type: none"> <li>• Largest meeting room holds up to 350 attendees</li> </ul>
CHI	311 W Monroe Street	<ul style="list-style-type: none"> <li>• Full on-site gym, daily classes, and locker rooms with showers (monthly fee)</li> <li>• Complimentary Bike Storage</li> </ul>	<ul style="list-style-type: none"> <li>• LL Bowling Alley + Music Vault + Game &amp; Rentable Bar area</li> <li>• Convene Café at retail level</li> <li>• Largest meeting room holds up to 150 attendees</li> <li>• Penthouse Lounge + Rentable Bar</li> </ul>
	333 N Green Street	<ul style="list-style-type: none"> <li>• Full on-site gym with outdoor workout space, daily classes, and locker rooms with showers (monthly fee)</li> <li>• Outdoor space</li> <li>• Onsite parking (monthly fee)</li> <li>• Complimentary Bike Storage</li> </ul>	<ul style="list-style-type: none"> <li>• Tenant game room + lounge</li> <li>• Shuttle service to Ogilvie &amp; Union stations</li> <li>• On-site dry cleaning (monthly fee)</li> <li>• Largest meeting room holds up to 340 attendees</li> <li>• Grab + Go Cafe and Bar</li> </ul>

\* Building inclusions are subject to change and outside of Convene’s control