





THE HARBOR GATEWAY CONFERENCE CENTER

Welcome to the Harbor Gateway Conference Center, situated within the heart of Harbor Gateway Business Center. As an integral part of our campus, the conference center offers tenants the use of a premier venue for a nominal fee. Cutting-edge audio and video capabilities are incorporated into the conference center, complete with an expansive training and conference room and a smaller breakout room for more intimate gatherings. Immerse yourself in a workspace meticulously designed and built to foster productivity, comfort, and collaboration.

AMENITIES

- Conveniently located within Harbor Gateway Business Center, exclusive to Harbor Gateway tenants.
- Conference Room A is a large conference/training room able to accommodate up to 100 people.
- Conference Room B can be used for smaller groups up to 48 people or as a breakout room.
- Well-equipped kitchen with two refrigerators, supplied kitchen items, coffee brewers, and a microwave.
- On-site catering available via Sapphire Catering at tenant's cost.
- Restrooms on-site.
- Nearby parking available.

TECHNOLOGY

- Conference room A/V system includes Wi-Fi and large format screens.
- Zoom and Microsoft Teams integrated systems with wireless screen-sharing capabilities and HD/ wide-lens cameras.
- Integrated ceiling speakers and microphones for a fully immersive meeting audio experience, including a speaking podium.
- Comfortable seating and work desks provided.

CUSTOMIZE YOUR ROOM SET UP

The Harbor Gateway Management Team is happy to set up the conference room(s) for you prior to your arrival. You will have the opportunity to choose from three room formats:

- Collaboration
- Classroom
- Lecture

ON-SITE CATERING

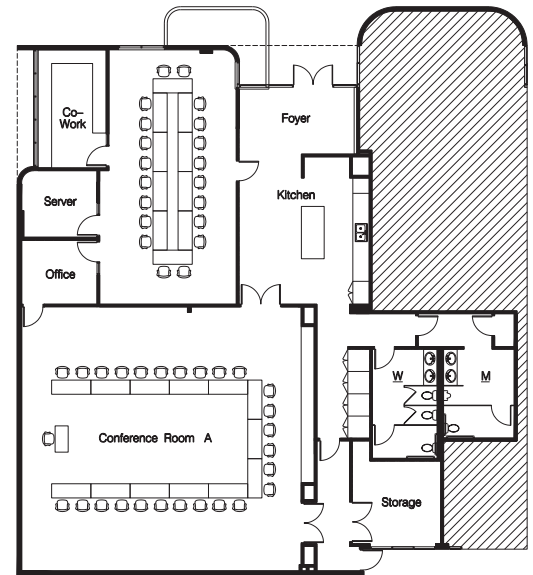
Catering is available on-site through Sapphire Catering, which has a facility located immediately adjacent to the Conference Center. For catering information, call Sapphire Catering directly at (949) 715-0144. Outside catering is also permitted at the tenant's option.

HOW TO RESERVE

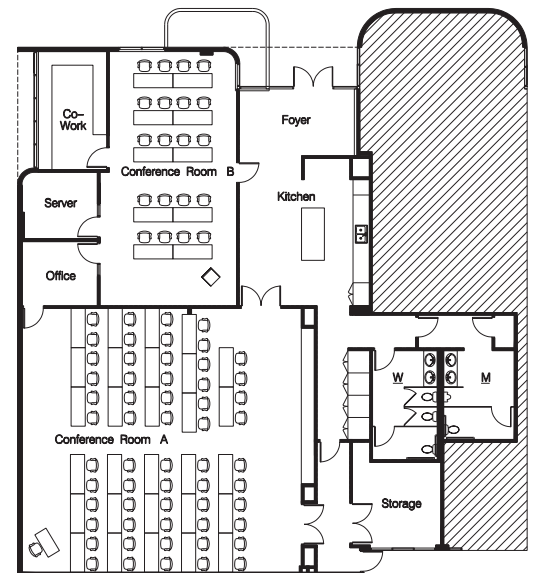
Full and half-day reservations. Contact management office for fee schedule. Call the Harbor Gateway Management office at (714) 435-2053 or Email at HGRreservation@southcoastplaza.com

HOURS OF OPERATION

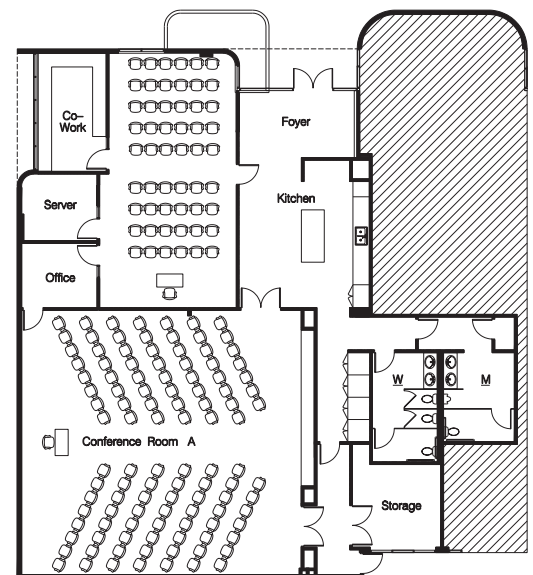
Monday through Friday
7AM - 6PM



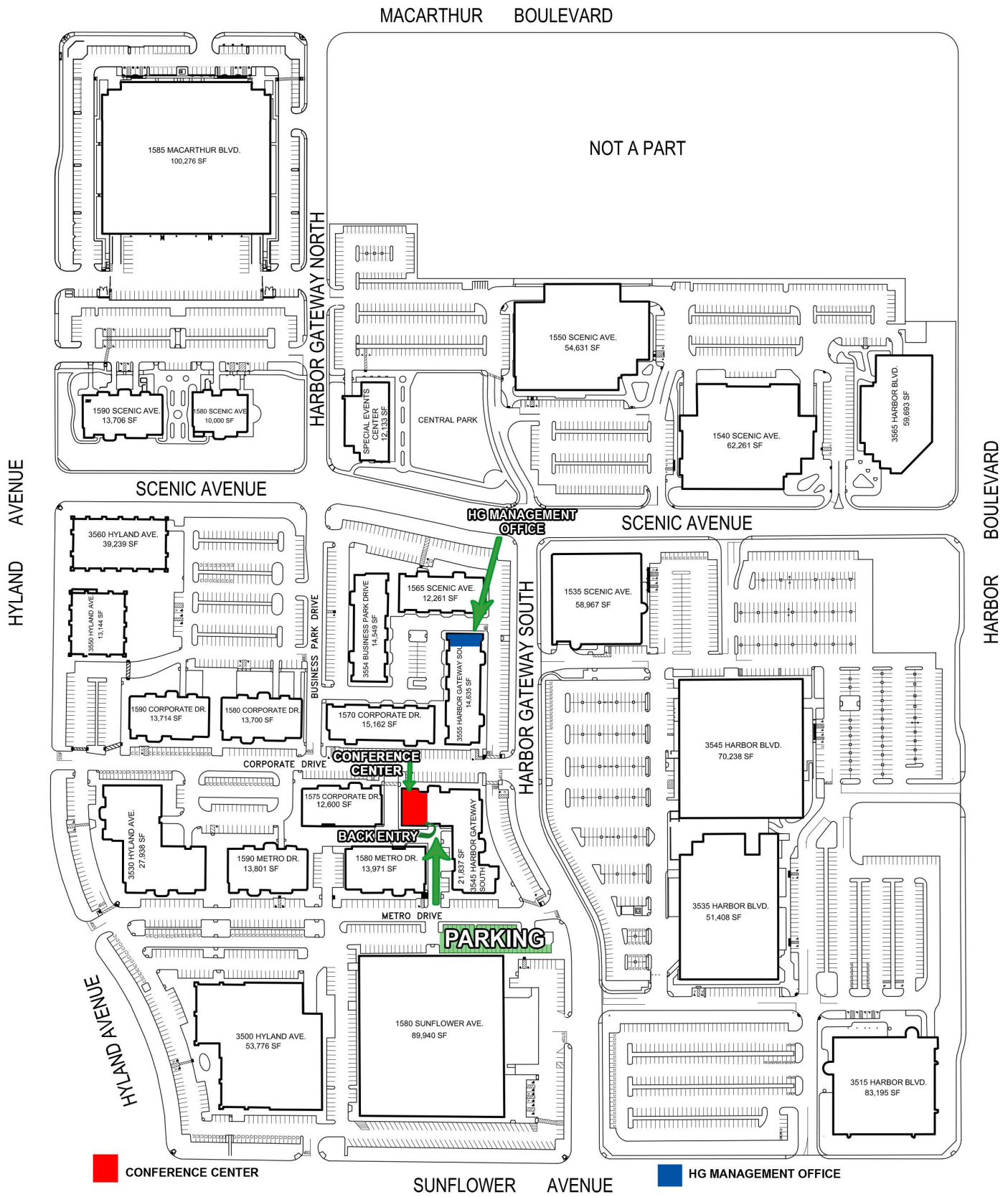
Collaboration Format



Classroom Format



Lecture Format



 CONFERENCE CENTER

 HG MANAGEMENT OFFICE

To Reserve Conference Center Contact:
 (714) 435-2053 (M-F 8am-5pm) or
 email at HGRreservation@southcoastplaza.com

3545 Harbor Gateway South, Suite 104, Costa Mesa, CA
www.harborgatewaybusinesscenter.com/conferencecenter