



**PACIFIC
WORKPLACES**

	Itemized Charges	Mail Plan	On-The-Go Office	V-Office Part-Time Office	V-Office Plus Part-Time Office
*All Services & Prices are Per User		\$89/mo	\$159/mo	\$229/mo	\$329/mo
Mail Service** <i>We collect your mail. Use our business address on your biz cards, web site, and marketing collateral</i>	\$89/month	Included	Included	Included	Included
Blazing Internet <i>Enterprise-grade internet in shared and private areas</i>	Priceless	Included	Included	Included	Included
Member Resources <i>Access to client portal and member events</i>	Priceless	Included	Included	Included	Included
Beverage Service <i>The libations in our café – caffeinated or not</i>	\$19/month	Included	Included	Included	Included
Meeting Room Discounts <i>Coverage use invoiced at \$18 per credit for all memberships.</i>		Included	Included	Included	Included
Package Notification <i>You are notified of courier items when they are delivered</i>	\$6.00 per instance		Included	Included	Included
Local Phone Number & Unified Messaging <i>Includes voicemail, 24/7 auto attendant, with voicemail sent as WAV email attachment</i>	\$34/month		Included	Included	Included
Personalized Call Answering <i>Your calls are answered by our receptionist according to your specifications from 8:30 AM to 5:00 PM PT</i>	\$69/month		Included	Included	Included
20-Credit Bundle*** <i>For access to day offices, meeting rooms and coworking space. Used in 1-hour increments.</i>	\$199/month (\$159 add-on)			First 20 credits free/month	First 50 credits free/month
Digital Mail**** <i>Mail Alerts, Forwarding & Scanning. We can forward, scan, or shred per your instructions.</i>	\$49/month or \$8 per instance				Included
Coast-to-Coast Call Answering <i>Extended live answering from 5:30 AM to 5:00 PM PT</i>	\$19/month				Included
Call Patching <i>Your call is transferred to any phone number in the U.S.</i>	\$9/month				Included
Call Screening <i>Calls are announced. You choose which calls to accept. Must also have Call Patching.</i>	\$19/month				Included
Directory Listing <i>Your company name is listed on the lobby directory</i>	\$29/month				Included +\$100 setup
Color Copying, Printing, & Scanning <i>Use our color copier and networked printer</i>	Scan \$0.04 B/W \$0.09 Color \$0.39				200 pages free/month
Online Business Listing <i>Add-on monthly charge to include 20-hours/month for part-time day office, directory listing, and unique suite number.</i>	Mail Plan: \$199 V-Office: \$49 VO Plus \$29				
Portable Phone Number <i>Keep your current or Pac-issued phone number</i>	\$9.95/month				
One Time Set-up Fee		\$99	\$99	\$99	\$99

*Ask us about rates for additional users

**Includes one company name. Additional company requires separate plans. Additional DBA \$29/mo.

***Requires 3-month commitment.

****Additional charges, such as postage, may apply. Please see our full Administrative Services Price List.

www.PacificWorkplaces.com