



	Itemized Charges	Mail Plan	On-The-Go Office	V-Office Part-Time Office	V-Office Plus Part-Time Office
*All Services & Prices are Per User		\$79/mo	\$149/mo	\$219/mo	\$299/mo
Mail Service** We collect your mail. Use our business address on your biz cards, web site, and marketing collateral	\$79/month	Included	Included	Included	Included
Blazing Internet Enterprise-grade internet in shared and private areas	Priceless	Included	Included	Included	Included
Member Resources Access to client portal and member events	Priceless	Included	Included	Included	Included
Beverage Service The libations in our café – caffeinated or not	\$19/month	Included	Included	Included	Included
Meeting Room Discounts Overage use invoiced at \$18 per credit for all memberships.		Included	Included	Included	Included
Package Notification You are notified of courier items when they are delivered	\$6.00 per instance		Included	Included	Included
Local Phone Number & Unified Messaging Includes voicemail, 24/7 auto attendant, with voicemail sent as WAV email attachment	\$34/month		Included	Included	Included
Personalized Call Answering Your calls are answered by our receptionist according to your specifications from 8:30 AM to 5:00 PM PT	\$69/month		Included	Included	Included
20-Credit Bundle*** For access to day offices, meeting rooms and coworking space. Used in 1-hour increments.	\$149/month (\$119 add-on)			First 20 credits free/month	First 50 credits free/month
Digital Mail**** Mail Alerts, Forwarding & Scanning. We can forward, scan, or shred per your instructions.	\$49/month or \$8 per instance				Included
Coast-to-Coast Call Answering Extended live answering from 5:30 AM to 5:00 PM PT	\$19/month				Included
Call Patching Your call is transferred to any phone number in the U.S.	\$9/month				Included
Call Screening Calls are announced. You choose which calls to accept. Must also have Call Patching.	\$19/month				Included
24/7 Access Anytime access to workspaces and meeting rooms	\$49/month				Included
Directory Listing Your company name is listed on the lobby directory	\$29/month				Included
Color Copying, Printing, & Scanning Use our color copier and networked printer	Scan \$0.04 B/W \$0.09 Color \$0.39				200 pages free/month
Online Business Listing Add-on monthly charge to include 20-hours/month for part-time day office, directory listing, and unique suite number.	Mail Plan: \$199 V-Office: \$49 VO Plus \$29				
Portable Phone Number Keep your current or Pac-issued phone number	\$9.95/month				
One Time Set-up Fee		\$99	\$99	\$99	\$99

*Ask us about rates for additional users

**Includes one company name. Additional company requires separate plans. Additional DBA \$29/mo.

***Requires 3-month commitment.

****Additional charges, such as postage, may apply. Please see our full Administrative Services Price List.